

FAQs

Q: What is the period over which certification maintenance points are to be accumulated and how many points are required?

A: Points can be accumulated any time after 31 October in the 1st year of the cycle and up until 31 October in the 5th year of the cycle. 40 points in total must be accumulated.

Q: Can I claim COH maintenance points for a company sponsored workshop / course / seminar?

A: This depends on the occupational health relevance of the workshop / course / seminar. All courses, conferences, seminars and educational programs must be reviewed and approved for certification maintenance (CM) points before they can be listed on a CM worksheet. The review can be requested by the group organizing the event or requested directly by a COH or other interested party. You, or the organizer of the workshop, would need to submit an application to Council on the *Certification maintenance points enquiry* form available at the AIOH office or at the AIOH website (<http://www.aioh.org.au/downloads/documents/CertMaintPntsEnqForm.pdf>). Courses, conferences, seminars and educational programs are evaluated for CM points based on content and timeframe. CM points are awarded at a rate of ¼ points for short meetings, ½ points per half day (minimum of 3 hours of technical content) and 1.0 point per full day (minimum of 6 hours of technical content).

Q: If a COH holds certification under an IOHA approved certification scheme do they have to submit a certification maintenance report?

A: No, they only need to submit evidence that their certification under the IOHA approved scheme is current. The year of expiry of the COH certification will then be the same year as the expiry of their IOHA recognised certification.

Q: How do I obtain certification maintenance points for a course or seminar I attend?

A: Check the AIOH website to see if the particular course or seminar is listed. http://www.aioh.org.au/coh_maint_search.asp If not submit an application for certification maintenance points. <http://www.aioh.org.au/downloads/documents/CertMaintPntsEnqForm.pdf>

Q: Will activities that have received certification maintenance points from the ABIH automatically receive the same from the AIOH or will a separate approval form need to be submitted.

A: ABIH assessed activities may not receive the same certification maintenance points under the AIOH scheme as under the ABIH scheme and a request must

be made to the AIOH separately.

Q: I have been a joint author of three papers where I wrote the majority of each, but none of which I actually presented. Do I receive 0.5 each points for these or do you have to be the sole author and actually present the paper to get points.

A: 0.5 points as you are the main author.

Q: I gave the same presentation at a seminar run in two locations. Do both these presentations count for certification maintenance points?

A: No, you can only count the presentation once. Presentations which are > 15 minutes but < 60 minutes receive 0.25 points.

Filename: 2008 FAQs update.doc
Directory: C:\Users\laura\AppData\Local\Microsoft\Windows\Temporary
Internet Files
Template: C:\Users\laura\AppData\Roaming\Microsoft\Templates\Normal
.dotm
Title: FAQs
Subject:
Author: tiernang
Keywords:
Comments:
Creation Date: 3/09/2008 11:31:00 AM
Change Number: 3
Last Saved On: 27/09/2008 9:20:00 PM
Last Saved By: tiernang
Total Editing Time: 4 Minutes
Last Printed On: 27/10/2008 12:36:00 PM
As of Last Complete Printing
Number of Pages: 2
Number of Words: 483 (approx.)
Number of Characters: 2,759 (approx.)