

Member & Corporate AIOH Brand, Logo, Post-Nominals Policy

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Policy owner	Governance, Risk & Standards Advisory Committee
Approved by	AIOH Council July 2026
Responsible officer	AIOH Honorary Secretary
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Related documents	- AIOH Rules and Statement of Purpose - AIOH Code of Ethics - AIOH Code of Conduct - AIOH Corporate Membership & Partnership Policy - AIOH Advertising and Promotional Content Policy - AIOH COH Certification Policy & Procedure - AIOH Membership Guidelines - AIOH Conference Manual - AIOH Logo Use in Email Signatures & Documents, Guide for Members - AIOH Brand Style Guide (2023 Edition Vol. 01)

Where any inconsistency arises between this policy and a specific written agreement with an organisation, the terms of this policy prevail unless AIOH has expressly agreed in writing to a specific variation

AIOH Council

President	Dr Kelly Johnstone
President Elect	Dr Ross Di Corleto
Secretary	Dr Adele Liebenberg
Treasurer	Dustin Bennett
General Councillors	Michael Eva, John Padgham, Melanie Cox

AIOH acknowledges the Governance, Risk and Standards Advisory Committee (GRSAC) for their guidance, expertise, and contribution to the development of this policy.

1. Purpose

This policy consolidates and replaces the AIOH Logo Use Policy (2018). It establishes a single, authoritative framework governing the use of all AIOH brand assets, including the AIOH logo, post-nominals, the COH designation, and approved corporate partner badges, by individual members, corporate partners, sponsors, and all other parties.

The AIOH brand is a registered trademark and a symbol of professional integrity, scientific accuracy, and ethical practice. Correct use of AIOH brand assets protects the reputation of the Institute, its members, and the occupational hygiene profession. Misuse, whether by individuals or organisations, undermines trust and may result in formal action.

All persons and organisations using any AIOH brand asset are bound by this policy.

This policy is intended to:

- define all current AIOH brand assets and their approved forms;
- specify who may and may not use each brand asset;
- specify the permitted and prohibited uses of each asset;
- set out the rules for post-nominal use by individual members;
- establish the framework for corporate partner and sponsor branding rights;
- establish the governance, compliance, and enforcement framework for brand use; and
- protect the reputation, integrity, and independence of AIOH and the occupational hygiene profession.

3. Scope

This policy applies to:

- All AIOH individual members of any grade
- All corporate partners, sponsors, and supporters approved under the AIOH Corporate Program
- Any third party using or seeking to use any AIOH brand asset
- AIOH staff and volunteers acting on behalf of the Institute

4. Definitions

For the purposes of this policy:

Term	Definition
AIOH Brand Asset	Any logo, badge, seal, post-nominal, mark, or approved wording owned or controlled by AIOH that identifies or is associated with the Institute or its members.
AIOH Logo	The registered four-component trademark comprising the AIOH Globe icon, AIOH acronym, full description 'Australian Institute of Occupational Hygienists', and the registered trademark symbol (®). All four components must always be used together.
Corporate Partner Badge	The approved badge issued by AIOH for use by an approved corporate partner at their specific tier. Distinct from the primary AIOH logo.
COH Seal	The digital stamp/seal issued by AIOH for use on reports and formal documents by active COH members only.
Post-Nominal	Letters placed after a member's name to indicate their professional grade within AIOH. Awarded to individual members only.
The Filter	The AIOH member publication, The Filter, distributed to AIOH members and stakeholders.
Badge ID	A unique 7-digit personal membership identifier assigned to every graded AIOH member. Found in MYAIOH: My Profile > Contact and Work > Member Type.
MYAIOH	The AIOH online member portal at www.aioh.org.au .

5. AIOH Brand Assets

5.1 The AIOH Logo

The AIOH logo is a registered trademark and the property of the Australian Institute of Occupational Hygienists Inc. The logo comprises four components that must always be used together as a complete unit:

- Component 1; the AIOH Globe icon
- Component 2; the AIOH acronym
- Component 3; the full description: Australian Institute of Occupational Hygienists
- Component 4; the registered trademark symbol (®)

The logo can only be used as follows.



The logo is available in three approved colour formats only. No other variations are permitted:

- Full Colour (preferred)
- Black and White
- PMS072 Single Blue Colour



Critical Rule, Logo Integrity

The AIOH logo must always be reproduced in its entirety. Individual components (the globe, the acronym, the text, or the ® symbol) must never be used separately or in modified form. No resizing, recolouring, distorting, or cropping of the logo is permitted.

5.2 Post-Nominals

Post-nominals are letters placed after a member's name to indicate their professional grade within the AIOH. They are awarded to individual members only and may not be used by organisations, employers, or entities.

Member Grade	Post-nominal	AIOH Logo	COH Seal
Student	None	No	No
Associate	None	No	No
Provisional	None	Yes	No
Full	MAIOH	Yes	No
Fellow	FAIOH	Yes	No
COH	COH; Certified Occupational Hygienist (COH) [®]	Yes	Yes
Retired COH	COH (Ret), no seal	No	No
Honorary Fellow	None	No	No
Retired Member	None	No	No
Companies / Organisations	None (employees use their own post-nominals individually)	Only via approved Corporate Partner badge	No

5.3 The Certified Occupational Hygienist (COH)[®] Designation

The Certified Occupational Hygienist (COH)[®] designation is a registered trademark of the AIOH and is subject to specific usage rules in addition to those applying to other post-nominals.

Approved forms of the COH designation:

- COH, as a post-nominal in email signatures and professional credentials (e.g. Jane Smith MAIOH COH)
- Certified Occupational Hygienist, written out in full without the trademark symbol after the first use
- Certified Occupational Hygienist (COH)[®], at first mention only in any document, profile, or communication; the ® symbol appears after the closing bracket and only at this first mention
- COH Seal, the digital stamp/seal issued by AIOH for use on reports and formal documents by active COH members only

What is NOT Permitted:

- Do NOT write COH[®] as a standalone post-nominal; the ® belongs to the full title, not the abbreviation

- Do NOT use the COH Seal if your COH status is suspended, lapsed, or if you have applied for Retired COH status
- Do NOT place the COH Seal or designation on company websites, brochures, or reports as a company credential
- Companies must not use COH seals as though they are organisational endorsements

5.4 AIOH Badge ID

Every graded AIOH member has a unique 7-digit Badge ID found in MYAIOH: My Profile > Contact and Work > Member Type. The Badge ID is a personal membership identifier that allows clients and employers to verify AIOH membership.

Grade	Recommended Format	Example	Notes
Student	S + 7-digit ID	S2641234	S prefix identifies Student grade
Associate	A + 7-digit ID	A2641234	A prefix identifies Associate grade
Provisional	P + 7-digit ID	P2647890	P prefix identifies Provisional grade
Full Member (MAIOH)	M + 7-digit ID	M2641234	M prefix identifies Full Member / MAIOH grade
Fellow Member (FAIOH)	F + 7-digit ID	F2641234	F prefix identifies Fellow Member / FAIOH
COH	7-digit Membership ID + COH Badge ID	2641234 COH: 211089	Both IDs shown; COH ID is a separate number beginning with 21
Retired COH	Not displayed	2641234 COH (Ret)	Retired COH status: Badge ID not displayed in signature

The prefix letter (A, P, M, F etc.) is a recommendation to make grade visible at a glance; it is not a mandated format but will help members, clients, and employers quickly identify membership grade. Note some AIOH bookings will only require the digits to log your membership.

5.5 Corporate Partner Badges

Approved corporate partners and sponsors may use only the specific AIOH corporate partner badge issued for their tier. The approved wording format is:

"[Organisation Name] is a [Level] Corporate Partner of the Australian Institute of Occupational Hygienists (AIOH)"

Corporate partner badges are distinct from the AIOH primary logo and may only be used by organisations approved under the AIOH Corporate Program. See Section 7 for full rules.

Note: Supporters may use the approved Supporter badge only. Supporter branding rights are more limited than those of tiered partners (Platinum through Bronze). Refer to the AIOH Corporate Partnership Policy for tier-specific entitlements.

6. Individual Member, Permitted and Prohibited Uses

6.1 Permitted Uses of the AIOH Logo (Individual Members)

Eligible members (Provisional, Full, Fellow, and COH) may use the AIOH logo for the sole purpose of identifying their individual AIOH membership in the following contexts:

- business cards;
- company letterhead, where the AIOH logo must appear adjacent to the individual member's name and signature, not in the company header;
- electronic email signatures;
- promotional material such as presentations, placed next to the name of the member only, not throughout the presentation in any way that could imply organisational endorsement; and
- reports and formal correspondence, where the logo must appear adjacent to the member's name and signature.

All graded members (including Student and Associate) may display their AIOH Badge ID in the following contexts:

- company letterhead, adjacent to the member's name;
- electronic email signatures;
- professional profiles, LinkedIn, CVs, and published papers; and
- reports and formal correspondence.

The Badge ID must not be displayed by any person other than the individual member to whom it was assigned. See Section 5.4 for Badge ID format.

6.2 Prohibited Uses of the AIOH Logo (Individual Members)

Individual Members Must NOT Use the Logo in These Ways

- Individual members must NOT use the AIOH logo in the following ways:
- on company websites, company brochures, company reports, or any publication representing an organisation;
- in any context that implies the employer, company, or organisation is endorsed, accredited, or affiliated with AIOH;
- on any materials before formal written confirmation of membership has been received from AIOH;
- after membership has lapsed, been suspended, or been cancelled;
- if your membership grade is Associate, Student, Honorary Fellow, or Retired;
- in any form other than the three approved colour formats (full colour, black and white, PMS072 blue); or
- with any component removed, altered, recoloured, or cropped.

6.3 Usage Requests

Members who wish to use the AIOH logo for a purpose not listed in section 6.1 must submit a written request to membership@aioh.org.au, describing the proposed use and the measures they will take to protect the reputation of the AIOH. Permission is granted only by way of an official letter from the AIOH Secretary. Permission may be revoked at any time at the discretion of the AIOH Council.

Requests should be submitted to: membership@aioh.org.au

6.4 Post-Nominal and Badge ID Use, Individual Members

Post-nominals may be used in:

- email signatures;
- business cards and personal letterhead signatures;
- professional profiles, LinkedIn, CVs, and published papers; and
- reports, formal correspondence, and professional documents with the name of the member.

Post-nominals must NOT be used:

- before formal written confirmation of membership has been received from AIOH;
- after membership has lapsed, been suspended, or been cancelled;
- by anyone other than the individual member to whom they were awarded; or
- as though they are a corporate or organisational credential.

Badge ID use:

- all graded members (Student, Associate, Provisional, Full, Fellow, and COH) may display their AIOH Badge ID in professional contexts;
- the Badge ID must only be used by the individual member to whom it was assigned; it is a unique personal identifier;
- Badge IDs may be used in email signatures, on business cards, in reports, and in professional profiles;
- the grade prefix letter convention (e.g. A, P, M, F) is recommended to make grade visible at a glance; and
- COH members display both their Membership Badge ID and their COH Badge ID together (e.g. 2641234 | COH: 211234).
- Retired COH members do not display the Badge ID.

7. Corporate Partners, Sponsors & Supporters, Branding Rules

7.1 Overview

AIOH maintains a structured corporate program with the following annual tiers: Platinum, Gold, Silver, Bronze, and Supporter. Additional categories including Event Partner and Strategic Partner may be approved by Council in accordance with the AIOH Corporate Partnership Policy.

Fundamental Principle, Partnership Is Not Endorsement

Corporate partnership or sponsorship with AIOH is a structured commercial or strategic relationship. It is NOT an endorsement, certification, recommendation, or approval by AIOH of the organisation, its products, its services, its people, or its views, unless AIOH expressly states otherwise in writing. This must not be implied or stated in any marketing, website, tender, or promotional material.

Supporters may use only the approved Supporter badge with strictly limited promotional rights. Supporter branding entitlements are more limited than those of tiered corporate partners (Platinum through Bronze). Staff members admitted as Associates under a corporate partner's membership allocation are subject to the Associate member rules in Section 5.2. Associates do not hold a post-nominal or AIOH logo rights

7.2 Permitted Corporate Branding Use

Organisations approved under the AIOH Corporate Program may:

- use the approved AIOH corporate partner badge for their tier in strict accordance with AIOH branding guidelines;

- state: "[Organisation Name] is a [Level] Corporate Partner of the Australian Institute of Occupational Hygienists (AIOH)." This wording is approved; variations must be approved in writing;
- use the badge and approved wording on their website, in email signatures, in approved publications, in event materials, and in other approved contexts consistent with their tier benefits; and
- allow individual employees who are AIOH members to display their own personal post-nominals and the AIOH logo in their individual professional materials, email signatures, and reports, consistent with their personal membership grade.

7.3 Prohibited Corporate Branding Conduct

Organisations must NOT do any of the following:

- use the AIOH primary logo (the four-component trademarked logo) without express prior written permission from the AIOH Council;
- modify, alter, recolour, or distort any approved AIOH badge, logo, or mark;
- place the AIOH badge or corporate partner badge in proximity to product claims, specifications, or sales materials in a way that implies AIOH endorsement, testing, certification, or recommendation of those products;
- state or imply that AIOH has approved, certified, recommended, or validated the organisation, its staff, or its products;
- use the COH Seal as an organisational credential or display it on company websites, brochures, or reports;
- display post-nominals (COH, MAIOH, FAIOH) as though they are corporate credentials or company endorsements;
- use any badge or mark after expiry, suspension, or termination of the corporate relationship; or;
- use lapsed or expired AIOH recognition in marketing, tender documents, or public statements.

7.4 Product Supplier Additional Obligations

Organisations whose primary or material business includes the manufacture, distribution, or sale of instruments, equipment, products, or consumables to the occupational hygiene profession must, in addition to all other obligations:

- include the following disclaimer on all materials that reference the AIOH relationship: 'Corporate partnership with AIOH does not constitute product endorsement, testing, certification, or recommendation by AIOH of any product, instrument, or service.';
- not submit content to any AIOH channel that makes comparative product performance claims, pricing comparisons, or competitive advertising statements;
- clearly identify any sessions at AIOH events that are product demonstrations as commercial presentations, not educational or technical sessions; and
- disclose at application and renewal whether any products or instruments are used in AIOH-delivered training, CPD, or certification activities.

Product suppliers at Platinum or Gold tier require GRSAC review at application and at each renewal as a standard governance requirement, regardless of prior history with AIOH.

7.5 Advertising and Promotional Content

All advertising, sponsored content, publication material, website content, eNews content, social media content, or other promotional material submitted by a corporate partner for publication through AIOH channels must comply with the AIOH Advertising and Promotional Content Policy.

- all content submitted for publication through AIOH channels must be clearly identified as: 'Sponsored Content, [Organisation Name]';
- approval of a corporate relationship does not constitute pre-approval of any specific content;
- AIOH may accept, reject, amend, defer, or remove submitted content in accordance with the Advertising and Promotional Content Policy;
- advertising inclusions for Platinum (one full-page plus one half-page per benefit year) and Gold (one full-page per benefit year) in the AIOH member publication, The Filter, are subject to editorial calendar, submission deadlines, and AIOH editorial standards; and
- unused advertising entitlements lapse at the end of the benefit year and do not roll over or convert to cash credits.

7.6 Professional Independence

Corporate partners and sponsors must not seek to influence AIOH policy positions, committee or Council decisions, certification or assessment processes, technical guidance or educational content, editorial priorities, or any formal professional position taken by AIOH. Participation in the corporate program does not confer any right to influence any such matter, regardless of tier, duration, or financial contribution. Any attempt to exercise undue influence will be treated as a serious breach of this policy.

8. Non-Compliance, Breach & Enforcement

8.1 Individual Members

Non-compliance by individual members may result in:

- a written notice from the AIOH office requesting immediate correction;
- referral to the AIOH Ethics Committee;
- suspension or termination of membership; and
- legal action where the AIOH logo or COH designation is used by an individual not entitled to do so; costs will be passed to the user

8.2 Corporate Partners and Sponsors

Where AIOH has reason to believe an organisation has breached this policy, responses may include (in escalating order of seriousness):

- informal clarification or guidance where the issue appears unintentional and minor;
- a formal written warning with required corrective action;
- restriction of one or more specific benefits pending resolution;
- temporary suspension of the corporate relationship;
- referral to GRSAC for governance review;
- non-renewal at the end of the current term;
- termination for cause during the term, with all benefits and badge rights ceasing immediately; and public clarification by AIOH where necessary to correct a misleading public impression.

For serious misrepresentation or significant reputational harm, AIOH may act without prior notice. For non-urgent matters, organisations will ordinarily be given no less than five business days to respond before a formal outcome is determined.

8.3 Third Parties

Use of the AIOH logo or any registered trademark by any person or organisation that is not permitted to do so will result in legal action. Costs incurred by AIOH in taking that action will be passed to the user.

If you become aware of any misuse of AIOH branding, post-nominals, or the COH designation, please report it in writing to: membership@aioh.org.au

9. Governance

Council retains ultimate authority over this policy and all matters arising under it. GRSAC provides ongoing oversight and is the first point of escalation for governance, conflict-of-interest, and reputational matters arising under this policy.

All material decisions under this policy, including approvals, exceptions, suspensions, and terminations, must be documented in the AIOH governance records and be capable of governance review.

9.1 Policy Review

This policy must be reviewed at least every two years, or earlier where:

- a governance issue reveals a need for revision;
- a serious breach or termination occurs with policy implications;
- related AIOH policies are amended in a way that affects the operation of this policy; or
- the AIOH corporate program structure changes materially.

9.2 Further Information and Contacts

Contact for Brand and Logo Queries

AIOH Membership Manager: membership@aioh.org.au

For logo use requests: submit in writing to membership@aioh.org.au

For corporate partner enquiries: membership@aioh.org.au

For complaints or misuse reports: submit in writing to membership@aioh.org.au

AIOH Governance page: www.aioh.org.au/about/aioh-governance/

Membership page: www.aioh.org.au/membership/

COH page: www.aioh.org.au/membership/coh/

Appendix 1

Logo Use in Email Signatures & Documents

This shows members how to use the AIOH logo correctly in email signatures and formal documents, in accordance with the AIOH Brand Style Guide (2023) and this policy. Logo files are available from: membership@aioh.org.au

a. Email Signature. Recommended Format

The AIOH logo, COH Seal, RESP-FIT badge, and milestone stamps are all personal professional identifiers. Your email signature has two distinct zones; keep them visually separate and in the right order.

The Two-Zone Rule

Zone	What goes here	Position
Company zone	Your name, post-nominals, job title, company name, phone, email, website, your employer's standard signature block	Above the divider line
AIOH zone	Your AIOH logo (if eligible), COH Seal (if COH), RESP-FIT badge (if accredited), milestone stamp (if applicable), Badge ID — your personal professional membership credentials	Below the divider line, always separated from the company zone

The AIOH logo must never sit directly next to a company logo in the same row. The company zone and AIOH zone are always separated by a horizontal rule. This makes clear that the AIOH logo represents your individual membership, not a company endorsement.

RESP-FIT is an AIOH program, the RESP-FIT badge is an AIOH credential and belongs in the AIOH zone alongside other AIOH stamps.

The Two Signature Formats

Members may choose either format depending on what credentials they hold. Both are equally correct; the choice is personal preference.

Format	Best for	AIOH zone contains	Visual style
Format 1, Wordmark	Provisional, Full, and Fellow members; any eligible member who does not hold circular stamps	AIOH primary logo (horizontal) + Badge ID text	Clean horizontal bar with logo and text
Format 2, Stamps	COH members; members with milestone stamps; RESP-FIT accredited members	Circular stamps (COH Seal / Milestone / RESP-FIT) + Badge ID text; AIOH identity is carried by the stamps themselves	Row of circular stamps matching existing signature aesthetic

Post-nominals (MAIOH, FAIOH, COH) always appear in the name line in the company zone, not in the AIOH zone. All stamps and logos in the AIOH zone should be the same height (recommended 60px; minimum 52px). Milestone stamps (5, 10, 15, 20, 25, 30, 35, 40 years) are automatically uploaded to MYAIOH on your membership anniversary.

Format 1, Wordmark Logo + Badge ID

Example A, Full Member, employed (MAIOH + AIOH logo + Badge ID)

Company zone: employer's standard block. AIOH zone: primary AIOH logo + Badge ID. Post-nominal 'MAIOH' appears in the name line in the company zone.

← COMPANY ZONE

[Company Logo]

Your employer's and details go here as per workplace company branding

Jane Smith MAIOH

Senior Occupational Hygienist

Acme Safety Pty Ltd

P: 0400 000 000 **E:** jane.smith@acmesafety.com.au

W: www.acmesafety.com.au

↓ AIOH ZONE, personal professional credentials (below this line) Format 1: AIOH wordmark logo + Badge ID



[AIOH Primary Logo]

Full colour PNG | 60px recommended height

AIOH Badge ID

M2641234

← AIOH logo minimum 52px height; recommended 60px. Ensure 'Australian Institute of Occupational Hygienists' text is legible.

Example B, Provisional Member, employed (AIOH logo + Badge ID, no post-nominal)

Provisional members are entitled to the AIOH logo. No post-nominal is displayed.

← COMPANY ZONE

[Company Logo]

Your employer's and details go here as per workplace company branding

Jane Smith

Senior Occupational Hygienist

Acme Safety Pty Ltd

P: 0400 000 000 **E:** jane.smith@acmesafety.com.au

W: www.acmesafety.com.au

ZONE, personal professional credentials (below this line), Format 1: AIOH wordmark logo + Badge ID



[AIOH Primary Logo]

Full colour PNG | 60px recommended height

AIOH Badge ID

P212345

← AIOH logo minimum 52px height; recommended 60px. Ensure 'Australian Institute of Occupational Hygienists' text is legible.

Example C, Associate or Student Member (Badge ID only, no logo)

Associate and Student members do not have access to the AIOH logo. The Badge ID text sits in the AIOH zone alone.

← COMPANY ZONE

[Company Logo]

Your employer's details go here as per workplace company branding

Jane Smith

Senior Occupational Hygienist

Acme Safety Pty Ltd

P: 0400 000 000 E: jane.smith@acmesafety.com.au

W: www.acmesafety.com.au

↓ AIOH ZONE, personal professional credentials (below this line), Format 1: AIOH wordmark logo + Badge ID

AIOH Badge ID: A2643456 ← Badge ID text only. No logo for Associate/Student members.

Example C (no logo) with an AIOH milestone stamp. The milestone stamp sits to the left within the AIOH zone,

← COMPANY ZONE

[Company Logo]

Your employer's details go here as per workplace company branding

Jane Smith

Senior Occupational Hygienist

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P: 0400 000 000 E: jane.smith@acmesafety.com.au

W: www.acmesafety.com.au

↓ AIOH ZONE, personal professional credentials (below this line), Format 1: AIOH wordmark logo + Badge ID



AIOH Badge ID
A212345

← AIOH Stamp minimum 52px height; recommended 60px. AIOH Badge ID must be present

Example D Independent Consultant, Full Member (own business logo + AIOH logo + Badge ID)

Own consulting business. Business logo and AIOH logo sit in the AIOH zone at equal prominence, separated by a divider. The business logo is the consultant's identity; AIOH logo is their professional credential.

← COMPANY ZONE

[Company Logo]

Your employer's details go here as per workplace company branding

Jane Smith MAIOH

Senior Occupational Hygienist

Acme Safety Pty Ltd

P: 0400 000 000 E: jane.smith@acmesafety.com.au

W: www.acmesafety.com.au

↓ AIOH ZONE, personal professional credentials (below this line), Format 1: AIOH wordmark logo + Badge ID



[AIOH Primary Logo]

Full colour PNG | 60px recommended height

AIOH Badge ID

M212345

← AIOH logo minimum 52px height; recommended 60px. Ensure 'Australian Institute of Occupational Hygienists' text is legible.

Format 2, Circular Stamps + Badge ID

Example E, COH Member with milestone stamp (COH Seal + Milestone + Badge IDs)

This is the format shown in the example image. Circular stamps sit in the AIOH zone. The primary AIOH wordmark logo is not needed; the COH Seal and milestone stamp already carry the AIOH identity. RESP-FIT badge may also appear here if the member is accredited.

← COMPANY ZONE

[Company Logo]

Your employer's details go here as per workplace company branding

Jane Smith MAIOH

Senior Occupational Hygienist

Acme Safety Pty Ltd

P: 0400 000 000 E: jane.smith@acmesafety.com.au

W: www.acmesafety.com.au

↓ AIOH ZONE, personal professional credentials (below this line), Format 2: circular stamps + Badge ID



COH
Seal



Milestone



RESP
-FIT

AIOH Badge ID

M212324 | COH: 21234

← All stamps same height (60px recommended, 52px min). AIOH identity carried by stamps, primary wordmark logo not needed. Logos supplied will have a transparent background

Example F, COH Member, no milestone yet (COH Seal + RESP-FIT + Badge IDs)

COH member accredited as a RESP-FIT Fit Tester. No milestone stamp yet. RESP-FIT is an AIOH program, the badge sits in the AIOH zone.

← COMPANY ZONE

[Company Logo]

Your employer's details go here as per workplace company branding

Jane Smith MAIOH

Senior Occupational Hygienist

Acme Safety Pty Ltd

P: 0400 000 000 E: jane.smith@acmesafety.com.au

W: www.acmesafety.com.au

↓ AIOH ZONE, personal professional credentials (below this line), Format 2: circular stamps + Badge ID



AIOH Badge ID

M2xxxxxx | COH: 2xxxx

← All stamps same height (60px recommended, 52px min). AIOH identity carried by stamps, primary wordmark logo not needed.

Example G, Fellow Member with 20-year milestone (AIOH logo + Milestone stamp + Badge ID)

Format 1 base (logo) with an additional milestone stamp. The milestone stamp sits to the right of the AIOH logo within the AIOH zone, both at the same height.

← COMPANY ZONE

[Company Logo]

Your employer's details go here as per workplace company branding

Jane Smith MAIOH

Senior Occupational Hygienist

Acme Safety Pty Ltd

P: 0400 000 000 E: jane.smith@acmesafety.com.au

W: www.acmesafety.com.au

↓ AIOH ZONE, personal professional credentials (below this line), Format 1: AIOH wordmark logo + Badge ID



AIOH Badge ID

M212345

← AIOH logo minimum 52px height; recommended 60px. Ensure 'Australian Institute of Occupational Hygienists' text is legible.

Replace all placeholder details with your own. Badge IDs are found in MYAIOH: My Profile > Contact & Work > Member Type.

RESP-FIT is an AIOH program, the RESP-FIT accreditation badge belongs in the AIOH zone alongside other AIOH stamps.

Milestone stamps (5, 10, 15, 20, 25, 30, 35, 40 years) are automatically uploaded to MYAIOH on your membership anniversary.

Post-nominals (MAIOH, FAIOH, COH) always appear in the name line in the company zone, not in the AIOH zone.

All stamps and logos in the AIOH zone should be the same height (recommended 60px; minimum 52px).

Using the AIOH Logo on Reports & Formal Documents

When a member produces an occupational hygiene report, assessment, submission, or other external document, the AIOH logo identifies the individual member who prepared it, not the document itself, and not the organisation the member works for.

The AIOH logo belongs near the member's name, not in the document header or footer as a branding or design element.

The AIOH logo on a report says: 'The person who prepared this report is an AIOH member.' It does NOT say: 'This report has been endorsed, reviewed, or accredited by the AIOH.' Placement near the author's name makes this distinction clear.

Where to Place the AIOH Logo on a Report

Placement	Correct?	Reason
Adjacent to the author's name and credentials on the cover page or title block	✓ Correct	Identifies the individual member who prepared the report. The logo is clearly associated with a named person.
In the main body of the report, separate from any author attribution	✗ Incorrect	Logo detached from the member's name loses its personal identification context and implies organisational endorsement.
As a watermark or background design element	✗ Incorrect	Misrepresents the AIOH logo as a document design asset rather than an individual professional identifier.
In the document header as a standalone branding element with no author name nearby	✗ Incorrect	Not a permitted use; the logo must identify an individual member, not decorate a document.

Minimum Size on Reports

Output type	Minimum logo height	Notes
Printed report	40 mm	Do not reproduce smaller than this, logo text becomes illegible
Digital / PDF report	150 px	Minimum for screen legibility; 200 px+ preferred for high-resolution PDFs
COH Seal (if applicable)	Same minimum as AIOH logo	Seal and logo should be similar in size when appearing together

Typical Correct Placement, Cover Page

On the cover page or title block of a report, the AIOH logo should sit alongside the author's name, post-nominals, and Badge ID in the 'Prepared by' section. It does not need to appear elsewhere on the cover.

<i>[Company / Organisation Header, Company logo and branding go here]</i> <i>This area belongs to the employer or client. The AIOH logo does NOT appear here.</i>	
Workplace Noise Exposure Assessment Example Site Pty Ltd Adelaide, SA	
↓ AIOH logo (and COH Seal if applicable) placed here, next to the author's name Prepared by: Jane Smith MAIOH Badge ID: M212345 Date: June 2026	 <i>[AIOH Logo]</i> Full colour 40mm min

COH Members, Adding the COH Seal

COH members may also include their COH Seal on reports and formal documents. The COH Seal is placed adjacent to the author's name and credentials, in the same location as the AIOH logo. The COH Seal identifies the individual practitioner's certification level.

<i>[Company / Organisation Header, Company logo and branding go here]</i> <i>This area belongs to the employer or client. The AIOH logo does NOT appear here.</i>		
Indoor Air Quality Assessment, Commercial Office Metro Property Group Melbourne, VIC		
↓ AIOH logo (and COH Seal if applicable) placed here, next to the author's name Prepared by: Dr. Maria Rossi MAIOH COH Badge ID: M212345 COH: 21234 Date: June 2026	 <i>[AIOH Logo]</i> Full colour 40mm min (Optional)	 <i>[COH Seal]</i> COH members only

Employed Members, Reports on Company Letterhead.

If a member prepares reports on their employer's letterhead or company template, the company's own header and branding take the top of the document. The AIOH logo appears only in the 'Prepared by' section alongside the member's name, not in the company header area.

The company's own header may include the company logo, name, and contact details, that is the company's branding.

The AIOH logo appears separately in the author/credentials section, clearly identifying the individual member. Never place the AIOH logo in the company header area, this would imply AIOH endorses or accredits the company.

If the report template has no dedicated author section, add one: 'Prepared by: [Name] [Post-nominals] [Badge ID] [AIOH Logo]'

b. Setting Up Your Signature - Practical Tips

What to Include

- your full name, then post-nominal (if applicable), e.g. Jane Smith MAIOH;
- your job title and organisation;
- phone number and email address;
- website (your own or www.aioh.org.au if you do not have one);
- AIOH Badge ID, available to all graded members;
- AIOH logo image (Provisional, Full, Fellow, and COH members only); and
- optional: a short membership line, 'Member of the Australian Institute of Occupational Hygienists (AIOH)'.

What NOT to Include

- the AIOH logo if you are a Student, Associate, Honorary Fellow, Retired, or Retired COH member;
- post-nominals for a grade you have not yet achieved or that has lapsed;
- any wording that implies your employer is endorsed, accredited, or affiliated with AIOH;
- the COH Seal (for reports and formal documents only, not email signatures);
- a modified or resized version of the logo that distorts its proportions; or
- another member's Badge ID; your Badge ID is unique to you personally.

Appendix 2

Individual Members: Where Your AIOH Credentials Go

Applies to: All graded AIOH members: Student, Associate, Provisional, Full (MAIOH), Fellow (FAIOH), COH, Retired COH

YES	CONDITIONAL	NO
Permitted; follow the key rule listed	Permitted only when specific conditions are met	Not permitted under any circumstances

Surface-by-Surface Rules - Individual Members

Surface / Context	Asset	Min Size	Key Rule
Email signature, personal block	YES	60px rec. 52px min.	AIOH zone sits BELOW the company signature block, always separated by a horizontal rule. Order (left to right): AIOH logo, COH Seal, Milestone stamp, RESP-FIT badge, Badge ID text. Format 1 (wordmark): logo + Badge ID. Format 2 (stamps): circular stamps + Badge ID; do not mix the wordmark logo with circular stamps in the same row.
Business card	YES	Text only, no logo	No AIOH logo or stamps on business cards. The minimum print size (40mm) would dominate or distort on a standard 85x55mm card. Post-nominals in the name line and Badge ID text provide the verifiable identifier. Format: Name MAIOH Badge ID: M212345
Personal letterhead	YES	40mm print 150px digital	Same two-zone rule as email signatures. The member's AIOH logo appears in the author/signatory block, next to the member's name, not in the employer's header area.
CV / resume	YES	Text only	Post-nominals in the name/header section. Badge ID listed under Professional Memberships or Credentials. AIOH logo may be included as a small image in a memberships panel if the CV design supports it.
Conference name badge	YES	Text only	Post-nominals after the name. Badge ID is optional. No logo; name badges are too small and the logo would be illegible.
LinkedIn / social (individual profile)	YES	Min 150px if used as image	Post-nominals in the job title field. Badge ID in the About or Credentials section. AIOH logo may be added as a licence/credential image in the Licences and Certifications section. Do not use as a profile or background image.



Formal reports and assessments	YES	40mm print 150px digital	AIOH logo and COH Seal (if applicable) appear ONLY in the Prepared by / author credentials section, adjacent to the member's name. Never in the document header or as a page design element.
Technical reports on employer letterhead	CONDITIONAL	40mm print 150px digital	If the employer's letterhead is used, the employer's header occupies the top. The member's AIOH logo appears only in the author block next to the member's name. The logo must not appear in a position that implies AIOH endorses the employer, the employer's methods, or the technical conclusions of the report.
Promotional material (personal / consultancy)	CONDITIONAL	40mm print 150px digital	Prior written approval required. Submit draft to membership@aioh.org.au for approval. Once approved, the logo may be used for the sole purpose of identifying individual AIOH membership, not to imply AIOH endorses the consultant's services.
Company website (staff profile page)	CONDITIONAL	Text only	Post-nominals and Badge ID listed in the individual's staff profile are permitted as personal credentials. The company must not aggregate individual post-nominals as a company-level claim (e.g. 'Our team are MAIOH certified'). AIOH logo may appear in individual profiles if the individual is eligible and the page clearly identifies them by name.
Company website (general / marketing pages)	NO	N/A	Individual member credentials must not appear on general company marketing, product, or services pages. The company's own corporate partner badge (if applicable) is the appropriate asset for company-level pages.
Product packaging or labelling	NO	N/A	Individual credentials must never appear on product packaging, product labels, instruments, or equipment. Any AIOH credential adjacent to a product implies AIOH endorses or has certified that product; this is prohibited.
Technical data sheets or safety documentation	NO	N/A	Individual credentials must not appear on technical data sheets, SDS documents, or safety documentation in a way that implies AIOH endorses or has reviewed the technical content.

The master rule for individual members

On personal surfaces (business card, email, CV, letterhead, report author block): your individual credentials belong there.

On company surfaces (marketing pages, product materials, packaging): no individual credentials; these belong to the company's branding territory.

On reports: credentials go next to your name only; the report header and footer belong to the employer or client.

Wherever your credentials appear, they identify YOU as an AIOH member. They do not endorse, accredit, or affiliate your employer or the work itself.



Corporate Partners: Where Your AIOH Badge Goes

The fundamental principle: partnership is not endorsement.

The corporate partner badge identifies a commercial relationship between your organisation and AIOH. It does NOT mean AIOH endorses, accredits, certifies, tests, or recommends your organisation, your staff, your products, or your services.

Every placement decision must pass this test: could a reasonable reader interpret this badge as AIOH endorsing our products, services, or technical advice? If yes, the placement is wrong.

Surface / Context	Asset	Min Size	Key Rule
Company website, Partners / About page	YES	100px digital min	The correct home for the corporate partner badge. Approved wording required: '[Organisation] is a [Tier] Corporate Partner of the Australian Institute of Occupational Hygienists (AIOH).' Not adjacent to product specifications, product images, or technical claims.
Company website, all-page footer	YES	80px digital min	Permitted in a website footer alongside other partnership or certification logos. Approved wording required. Must not appear on product pages in a position that implies product endorsement. If the website has dedicated product pages, consider excluding the badge from those pages.
Company email footer (IT-applied to all staff)	YES	60px digital min, must be legible	Permitted in the automatic company-wide email footer. Must sit BELOW all individual member personal signature blocks. The corporate partner badge is a company asset; individual AIOH logos, post-nominals, and Badge IDs in the signature above it are personal assets. These must not be confused or merged.
Capability statement / company profile	YES	40mm print min	Permitted in a dedicated partnerships, credentials, or affiliations section. Approved wording required. Not in a service description section where placement implies AIOH endorses the services described.
Exhibition stand (AIOH and other events)	YES	40mm print min	Permitted on exhibition stand panels in a 'proud partner' or 'partnerships' section. Must not appear on panels showing product specifications, technical performance claims, or product imagery. The badge and product content must be physically separated on the stand.
Tender / RFT documents	CONDITIONAL	40mm print min	Permitted in a 'certifications and memberships' section only. Mandatory disclaimer must accompany the badge: 'Corporate partnership with AIOH does not constitute endorsement, accreditation, certification, or recommendation by AIOH of [Organisation], its staff, products, or



			services.' Must never be used to imply AIOH accredits or endorses the company's capability, technical methods, or pricing.
Conference presentations / slide decks	CONDITIONAL	On-screen legibility min	Permitted on a title slide, acknowledgements slide, or sponsorship slide. Not on slides containing product claims, technical data, performance specifications, or comparative advertising. Individual staff member post-nominals appear next to their name, separate from the corporate badge.
Social media (company profiles / pages)	CONDITIONAL	Profile image legibility min	Permitted in the company profile, bio, or about section with approved wording. Not in individual post content about specific products or services. Staff may share their own personal AIOH credentials in their personal profiles; this is separate from the company page.
Job advertisements	CONDITIONAL	100px digital min	Permitted to demonstrate engagement with the occupational hygiene profession. Approved wording only. Must not be used to imply AIOH endorses the company as an employer or that the role has been endorsed by AIOH. Use in an 'About the company' or 'Our credentials' section only.
Business cards (company / staff)	NO	N/A	No corporate partner badge on business cards. Business cards are personal surfaces; individual member credentials (post-nominals + Badge ID text) are the only AIOH assets appropriate there.
Product packaging or labelling	NO	N/A	Strictly prohibited. Any AIOH asset adjacent to a physical product constitutes implied product endorsement, testing, or certification by AIOH.
Technical reports or assessments	NO	N/A	The corporate partner badge must not appear on technical reports, assessment documents, or safety documentation. Individual staff credentials may appear in the author block of reports they personally authored, but this is their personal credential, not the company's.
Technical data sheets / SDS documents	NO	N/A	Prohibited. Any placement on a document describing a product's technical properties, safety data, or performance implies AIOH endorsement of those claims.
Posters or materials, product-focused	NO	N/A	No badge on materials where the primary content is product information, product imagery, or product promotion.
Posters or materials, partnership/awareness	YES	40mm print min	Permitted on awareness, sponsorship, or event materials where the purpose is to communicate the partnership, not to sell or promote a product. The badge must not appear alongside product imagery even on these materials.

Approved wording (always required)

"[Organisation Name] is a [Tier] Corporate Partner of the Australian Institute of Occupational Hygienists (AIOH)"

Variations to this wording must be approved in writing by AIOH before use.

Mandatory disclaimer (required in tenders and technical documents):

"Corporate partnership with AIOH does not constitute endorsement, accreditation, certification, or recommendation by AIOH of [Organisation], its staff, products, or services."

When the corporate relationship ends

When the corporate relationship ends: All corporate partner badge rights cease IMMEDIATELY upon expiry, non-renewal, suspension, or termination.

The organisation must promptly remove the badge from all websites, email footers, social media profiles, capability statements, tender documents, marketing materials, exhibition materials, and any other public or commercial communications.

Continued use of the badge after expiry may result in legal action.

Appendix 3 - Corporate Partner Badge Placement Examples

This section forms part of Appendix 3 of AIOH279POL_v4 and is to be read alongside the Corporate Partner surface-by-surface table. It provides worked placement examples covering the most common contexts in which a corporate partner badge appears.

The placement test - before placing the badge anywhere, ask: could a reasonable reader interpret this badge as AIOH endorsing our products, services, technical advice, or organisational capability? If yes, the placement is wrong.

Approved wording (always required with the badge):

"[Organisation Name] is a [Level] Corporate Partner of the Australian Institute of Occupational Hygienists (AIOH)." Variations must be approved in writing by AIOH before use.

Example 1 - Company Website

✓ Correct: Partners / About Us page

The badge sits in a dedicated 'Our Partnerships' or 'About Us' section. Approved wording accompanies the badge. The badge does not appear on product pages or adjacent to product specifications.

✗ Incorrect: Badge adjacent to product specifications

The badge must never appear on product pages or next to product claims, technical data, or performance specifications. This placement implies AIOH has endorsed, tested, or certified the product.

The following are examples of presentation of the AIOH Corporate logo.

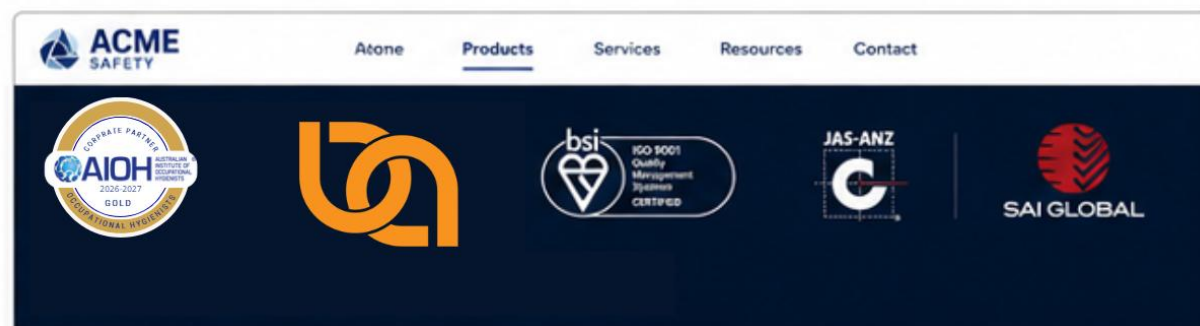
✓ Correct: Partners / About Us page



✗ Incorrect: Badge adjacent to product specifications



Example 2 — Company Website All-Page Footer



- Badge minimum 80px digital. Approved wording required.
- If this footer appears on product pages, consider removing the badge from those pages only.

Example 3 — Company Email Footer (IT-Applied)

1. COMPANY ZONE
(individual member's personal block)

2. AIOH ZONE
(individual member's personal credentials)

3. COMPANY EMAIL FOOTER
(IT-applied – company surface)

✓ **Correct**

Jane Smith MAIOH
Senior Occupational Hygienist | Acme Safety Pty Ltd
P: 0400 000 000 E: jane.smith@acmesafety.com.au

↓ AIOH logo (and COH Seal if applicable) placed here, next to the author's name
Prepared by: Dr. Maria Rossi
MAIOH COH | Badge ID: 212345
COH: 21234
Date: June 2026



Acme Safety Pty Ltd is a Platinum Corporate Partner of the Australian Institute of Occupational Hygienists (AIOH).

✗ **Incorrect**

Jane Smith MAIOH
Senior Occupational Hygienist



Acme Safety Pty Ltd is a Platinum Corporate Partner of the Australian Institute of Occupational Hygienists (AIOH).

Individual AIOH logo and corporate partner badge merged on the same line. This implies the individual logo is a company asset, which is prohibited.

Example 4 — Tender / RFT Document

✓ **Correct**

Section 4 — Company Credentials and Memberships



Acme Safety Pty Ltd is a Platinum Corporate Partner of the Australian Institute of Occupational Hygienists (AIOH).

"Corporate partnership with AIOH does not constitute endorsement, accreditation, certification, or recommendation by AIOH of Acme Safety Pty Ltd, its staff, products, or services."

- Mandatory disclaimer required whenever the badge appears in a tender or technical document.
- Minimum 40mm print size.

✗ **Incorrect**

Section: Why Choose Us

Our team delivers AS/NZS-compliant noise assessments approved by AIOH.



Acme Safety Pty Ltd is a Platinum Corporate Partner of the Australian Institute of Occupational Hygienists (AIOH).

Badge placed next to capability claims. Implies AIOH has endorsed or approved the company's methods. Prohibited.

Example 5 — Exhibition Stand

✓ **Correct stand layout**

Panel A	Panel B
Our Partnerships  Acme Safety is a Gold Corporate Partner of AIOH.	Noise Dosimeter XR500  Specs: 0.1 dB accuracy. AS/NZS 1269 compliant.
Badge on partnership panel. Product panel is separate with no badge.	

✗ **Incorrect stand layout**

Panel — Product and Partnership Combined
Noise Dosimeter XR500  Specs: 0.1 dB accuracy. AS/NZS 1269 compliant. 
Badge on same panel as product specs. Implies AIOH has tested or endorsed the product. Prohibited.

Example 6 – Conference or Slide Deck

✓ **Correct**

Workplace Noise Assessment Update Presented by: Jane Smith MAIOH Acme Safety Pty Ltd 	Badge on title slide identifying the organisation's partnership. Presenter's post-nominal (MAIOH) is personal; separate from badge.
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✗ **Incorrect**

Noise Dosimeter XR500 • 0.1 dB accuracy • AS/NZS compliant • Recommended by AIOH members  	Badge on product/technical slide. Implies AIOH endorses or recommends the product. Prohibited.
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