



AIOH

AUSTRALIAN[®]
INSTITUTE OF
OCCUPATIONAL
HYGIENISTS

A quick guide in how to make your membership renewal payment.

Log in to the MY AIOH Members Portal.

Please ensure you select forgot Password if it's been a while since you last logged on, we have had this new site since Nov 2021. On your Dashboard scroll down to Latest News and Updated. Your Invoice/s will be listed with the amount owed.

Pending Payments

PAY NOW	Member Subscription (Full Membership) 2022. Total Due (ex GST): \$ 0.10
PAY NOW	TEST 2 Total Due (ex GST): \$ 0.10

Once selected you will be redirected to the Code of Ethics agreement, this is required every year as part of your membership agreement, please read through and select the tick box to consent to the agreement.



Pay your Invoice

AIOH Code of Ethics

We request that you read and acknowledge the conditions of membership below.

The AIOH is committed to promoting the professionalism of occupational hygiene, particularly members behaving ethically as well as respectfully to fellow members, non-members, clients and AIOH staff. Consequently, as a demonstration of your awareness, it is a requirement to acknowledge the following form on an annual basis.

I am obliged and committed to:

1. Adhere to the AIOH Code of Ethics and the Code of Conduct.
2. Act with integrity and in a professional, respectful and responsible manner at all times;
3. Act impartially and objectively;
4. Act honestly; and in accordance with legal obligations;
5. Ensure work done under my direction is competently performed and reliably reported;
6. Take an objective position in the recognition, evaluation and control of environmental factors potentially adverse to health;
7. Accurately report results or outcomes of monitoring and observations and conclusions as far as practicable to represent actual, true conditions;
8. Protecting the confidentiality of health data and respecting the dignity and privacy of workers;
9. Conduct myself in a manner that will maintain, promote and improve the standing and reputation of the profession;
10. Ensure that I practise competently within the limits of their abilities, and maintain my professional skills, competence and knowledge in the area(s) in which I work;
11. Treat my fellow members, non-members and AIOH staff with dignity and respect at all times;
12. Discontinue the use of all claims of certification that contain reference to AIOH or certification, on the suspension or withdrawal of certification.

CONSENT

☐ I agree to the Code of Ethics

When the tick box is checked the payment section will be open to you. Fill out the mandatory areas and arrange your payments.

Payment Details

You are paying for:

Member Subscription (Full Membership) 1 July 2022 to 30 June 2023.

SUBTOTAL	GST
\$ 1.00	\$ 0.10

TOTAL PAYABLE TODAY

\$ 1.10

PAYMENT METHOD

☒ Pay Now by Credit Card ☐ Tax Invoice for EFT or Company Payment

You can select to pay now with a credit card or create a Tax invoice or company payment. This will make payment straightaway, and your file will update to reflect. Note, you may need to log out and in the portal for this update to be visible.

Credit Card Payment

PAY BY CREDIT CARD (eWay)

 

Card Number

Month Year

Expiration Date

Security Code

Cardholder Name

SUBMIT

Payment via EFT or Company

If you opt to pay via EFT or your company, you will be redirected to the My Dashboard where your invoice will be available to download, an email will also be sent to you with the invoice.

By selecting the Credit Card option you will be able to make payment straight away. Your invoice will appear on the Dashboard as well as emailed to you.

My Dashboard

DOWNLOAD INVOICE Transaction successful - a copy of your invoice has also been emailed to you.

The invoice will have our banking details as well as an option to pay via credit card. If payment is made via Direct Debit, a receipt will be sent once processed by the AIOH admin.

ALL PAYMENTS ARE DUE BY 30th SEPTEMBER 2022
Cash, cheques, money orders not accepted.

EFT - **BSB:** 633 - 000 | **Account:** 173 721 135
Please use your invoice number + name or part there-of as a reference.

[CLICK HERE](http://www.aioh.org.au/invoice) to pay by credit card at: www.aioh.org.au/invoice
(payment reference: 25050506237v)

NEW, Pay with PayPal

Members now also have the option to complete their renewal using **PayPal**.

Simply select **PayPal** from the available payment options and follow the prompts to log in to your PayPal account and complete your payment.

You can select to be directed to the PayPal Check out or Paying via Credit Card Via PayPal app.

Eligible PayPal customers may also have access to **Pay in 4**, subject to their individual PayPal account, approval and PayPal's terms and conditions.

We're pleased to introduce this additional option to provide members with greater flexibility when managing their annual membership renewal.

PAYMENT METHOD

☐ Pay Now by Credit Card ☐ Tax Invoice for EFT or Company Payment ☒ Pay by PayPal

Payment Method

PayPal Checkout

Pay in 4 interest-free payments of \$9.53 with [PayPal](#). [Learn more](#)

PayPal

PAYMENT METHOD

☐ Pay Now by Credit Card ☐ Tax Invoice for EFT or Company Payment ☒ Pay by PayPal

Payment Method

PayPal Checkout

PayPal Checkout

Credit Card

PayPal

AIOH does not issue invoices linked to the Code of Ethics. Automated reminders will be sent at 30, 60, and 90 days if renewals remain unpaid. Please note that AIOH has a 90-day payment term for renewals. If payment is not received within 90 days, your membership will be marked as unfinancial and subsequently lapsed, along with all associated benefits. Reactivating your membership after this period will incur the AIOH late fee.

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