**Sample - MEMBERSHIP REFEREE TEMPLATE**

TO: AIOH Membership Co-ordinator

[Membership@aioh.org.au](mailto:Membership@aioh.org.au)

**Re PROFESSIONAL REFERENCE** – APPLICANT’S NAME

This professional reference is provided to support Applicant’s Name application for Membership Grade of the Australian Institute of Occupational Hygienists.

In providing this professional reference, I declare:

* I am a Full Member / Fellow of the AIOH. (If the referee is not a Full Member / Fellow of the AIOH, then outline referee’s relationship to applicant and qualifications to provide comments on the applicant’s skills and experience in occupational hygiene).
* I have known Applicant’s Name for years as a colleague / or working relationship with the Applicant.
* I have no conflict of interest in providing this reference or supporting the his/her application for Membership Grade of the AIOH.
* I have direct knowledge of the Applicant’s Name work in the following areas of occupational hygiene – describe the applicant’s skills and experience in occupational hygiene, using specific examples

In my experience, Applicant’s Name:

* has a satisfactory level of professional competence, expertise and experience for the Membership Grade of the AIOH; and
* maintains the high professional and ethical standards required by the AIOH.

I have no hesitation in recommending Applicant’s Name as a fit and proper person, and supporting his/her application, for Membership Grade of the Australian Institute of Occupational Hygienists.

Yours sincerely,

Referee’s Name

Date