

GUIDELINE FOR APPLICANTS

SAFE WORK AUSTRALIA SCHOLARS OF WORKER PROTECTION - AIOH CONFERENCE AWARD

Sponsored by Safe Work Australia, the Scholars of Worker Protection – AIOH Conference Award is designed to facilitate the attendance at the annual AIOH Conference of a “scholarly” member of the Australian Institute of Occupational Hygienists® (AIOH).

The primary function is to provide for the development and delivery of enhanced opportunities for scholarly development of existing and future AIOH® members to assist them in widening their experience and knowledge of occupational hygiene activities by meeting, observing, sharing and learning with other professionals in a national arena.

Up to three (3) awards are available each year to provide for attendance at the AIOH Annual Conference, including:

- The Conference package which covers registration at the official opening, scientific sessions and the social program which includes lunches and evening meals at the AIOH Annual Conference.
- The presentation by Safe Work Australia of the Award certificate at the AIOH Conference Dinner.
- The Award does not cover attendance at the weekend CES sessions, accommodation at the conference, or travel to or from the conference venue.

Applications close in early September each year and there is the understanding that if successful the applicant will attend the AIOH conference in December the same year.

ELIGIBILITY

Any financial full fee paying member of the AIOH undertaking scholarly studies of academic instruction rather than pure or applied research in occupational hygiene is eligible to apply. For scholars who are not AIOH members but studying with an AIOH Accredited Course the AIOH will provide successful awardees the status of Student membership gratuitous for the current financial year. Employees of Safe Work Australia and members of their families, as well as members of the AIOH Council and the AIOH Awards and Sponsorship Committee are ineligible.

The Sponsorship and Award is provided without actual and or expectations of past, current or future business activity, inducements or perceived inducements between AIOH®, Safe Work Australia, and the Awardee. It is the responsibility for intending Applicants to approach and clear all potential issues with their employee and their conditions of employment prior to applying.

A declaration of the source of funding for travel to and accommodation at the conference is to be included. No professional side travel beyond that allowed in the award conditions, no overstays or no associated holidays will be allowed to be attached to the period prior to or post attendance at the AIOH® Conference.

THE APPLICATION PROCESS

Applications must be made using the electronic Application Form available on the AIOH website (www.aioh.org.au). Read and understand the accompanying documents, fill in the form, scan and attach the required documents/reports, make a copy for your own records, then submit electronically to the AIOH Office. **Hard copies of the Form or attachments will not be accepted.**

Each applicant should complete the application form, which seeks details of background, qualifications and experience, and also a reasoned case for his/her selection as being a recipient of the award.

Factors which are not necessarily tangible and which would assist the cause of the Committee in determining the suitability of the application include but are not restricted to:

- Sound academic progress.
- Hardship in the sense that your employer has declined to financially support your attendance.
- A specific (and demonstrated) interest in a subject which will be covered at the AIOH conference, in either the scientific program or a personal development course.
- Demonstrated enthusiasm for, and commitment to, the field of occupational hygiene.

Applicants will be asked to read and accept with a signature the terms of the Award including that they have approached their employer in regard to the issue of potential inducement or perceived inducement and their conditions of employment.

Please feel free to contact the members of the AIOH Awards and Sponsorship Committee to clarify any of the earlier points or to seek information when making your application. The Committee is committed to assisting in the professional and academic advancement of AIOH members and has adopted a position of open and frank discussion with intending applicants, including suggesting contact with past award winners.

The Awards and Sponsorship Committee around October each year considers each application for the Award and ranks them according to the above merits, It then makes its' recommendation to the AIOH Council.

The AIOH reserves the right to withhold the award if, in the opinion of the AIOH Council, none of the applicants meet the required standards.